

**St. John Paul II Parish
Transition Planning Meeting
7/20/19
Annex – 9:00 a.m.**

Attendance: Fr. Peter Do, Donna Michael, Anne Bainbridge, Bob Goens, Ron Hohmann, Elaine Hulsman, Drew Osting, John Ridenour, Patti Vance, Laurie Warren

Absent: Timothy Buckley, Jay Comstock, Sharon Hibbs, Tom Wargel

Opening: Donna Michael asked Fr. Peter to open the meeting with a prayer.

Prayer: Fr. Peter thanked God for the beautiful day, gathering this committee together, and asked him to help us keep our hearts and minds open as we continue to minister to the parishioners of St. John Paul II.

Objective: Assess where we are and what is the next phase.

Introduction: Donna Michael

Donna said this meeting was to introduce everyone to Fr. Peter, let him know the purpose of the Transition Team, and that it consists of diverse members with different backgrounds. Parishioners from both former parishes serve on this committee, and as important, equally both female and male. She also shared that members have remained unbiased, open minded, listening to parishioners needs and wants, sharing their concerns, and that the committee has been positive throughout this process. The main focus is that St. John Paul II Parish is unified. She then briefly stated her role and asked members to share theirs for Fr. Peter to get to know each one.

Grounds Keeping Issues: Donna Michael

Blankets and other bedding items were discovered on the Hikes property and flower beds have been overtaken by weeds and Bermuda grass. The bedding items have been removed. Fr. Peter said that the grass continues to get cut, but with the heat, they are not cutting as frequently because the grass doesn't grow as tall. Suggestions were made that possibly LMPD could do drive bys to ensure no loitering is taking place and that we could hold a campus clean up day at both properties for parishioners to come together while volunteering their time and talent. Drew Osting stated that this could potentially be an opportunity for teens needing service hours. We can look into all options.

Recommendation: Focus on the continuation of taking care of the Hikes property so it does not appear abandoned.

Ministries: Drew Osting

Drew stated there wasn't anything really to report. He did share that the Google Ministries calendar is ready; however, it is under his private account and he would like access to the church account to place it on the web. Discussion ensued about moving ministries to Goldsmith. Drew stated that some could be moved soon, but others may have to wait until after the upcoming school year ends or find a temporary home at an outside location in the interim. He said some groups could be moved as early as within three months, but that it would take close to six months to have all ministries off the Hikes Lane Campus. Parkinson's Group has a substantial number of members and the best time for them to meet is mid-morning. We would definitely need to look at moving them temporarily to a neighboring location (i.e. another close by parish or church of another faith) for meeting twice a week. Women's prayer group, on the other hand, is a very small group and could possibly meet in the booster room. Another caveat to keep in mind is that when ministries begin moving, they will have inventory that will need to go with them. We will need to look at how we can best accommodate groups with storage areas. The question came up that if the property sells prior to the new building ready to move into, could we rent back space until the new building is ready? Fr. Peter said this would not be an option and we need to make contingency plans in the event we need to vacate the premises sooner than later.

Recommendation: All ministries should be moved by December 31, 2019. Donna Kenney will need to look for temporary space for Francis Center programs.

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Office Move: Elaine Hulsman

Elaine said that the group originally put together a plan for one move and a brief six-month outline for a contingency plan. Her group has not met recently, but will meet soon and begin looking further into setting up a three-month contingency plan if we end up moving sooner than later. The hope is still to move only once when the new building is complete. Discussion ensued about the timeline for the new building.

New Building: Ron Hohmann (filling in for Jay Comstock)

Fr. Peter asked when the new building is expected to be complete. Ron explained to Fr. Peter that the Archdiocese asked us to wait until he arrived so all plans including an architect were put on hold. The entire process is expected to last approximately one year. Permits must be secured (can take up to three months), an architectural firm must be hired, bids secured, and the actual building construction could take about seven months. Jack Kastensmidt, Ken Thieneman, Tom Wargel, Ron Hohmann and a few others have met on a regular basis. The original drawing was for comparing campuses only. This blueprint was not/is not the blueprint for the new construction build. A new blueprint will be confirmed after the architect is hired. It will be for a stand-alone building, not attaching it to an existing building as this would create further permits, bringing existing structures up to code, and possibly even longer delays. At preliminary meetings, the committee realized that some ministries may be interrupted, but this might be necessary if the Hikes Property sold before the new building was completed. Ron will schedule a meeting with the New Building Committee and Fr. Peter in the near future.

Recommendation: Fr. Peter will ask permission from Archbishop Kurtz and/or his delegates to hire an architect and begin moving forward with construction of a new building, which was already approved by Parish Council in the beginning planning period.

Unified Worship Space: Anne Bainbridge

Anne said the Risen Christ had been moved before Easter along with the Statues of Joseph and Mary. A meeting has been set for August 1st, the committee will meet with Fr. Peter to discuss painting in the church and other ideas he has. The committee is still in the process of securing sconces for placement near the statues. They have a stained glass bid ready to submit. Donna cautioned Anne and all other Transition Team members to create proposed ideas as a subcommittee, leaving the Transition Team to make a decision on whether it should proceed further for final recommendation to Parish Council. Any projects/purchases that require money or a substantial change to a building must be sent up the chain to Parish Council and/or Finance for their approval.

Recommendation: The Transition Team recommends to submit the stained glass bid of approximately \$15,000 to Parish Council and Finance for approval. Anne Bainbridge will represent our team and meet with Parish Council.

Recommendation: Tim Buckley or another Parish Council representative should start giving verbal explanations at some point before, during or following Masses as to what changes are continuing to be reviewed and have approval. It would also be helpful to point out the beautiful worship pieces inside the church (i.e. how the tabernacle features the “Tree of Life”). This will let parishioners know they have not been forgotten and we are moving forward.

Updating Current Spaces: Ron Hohmann (for Tom Wargel)

Next weekend should be Fr. Bill's last walk-through of the rectory and the work on the rectory crawl space has been approved. Tom said he's received the additional bids requested by Bill Zoeller to cleanup the rectory and will present that information soon, and in addition, the kitchen and bathroom remodel will also need additional bids to renovate them. That anticipated cost will be in the ballpark of \$18,000 which brings the estimate to remodel the entire rectory to \$102,000. This amount would include a total kitchen and a bathroom remodel/update. Fr. Peter was then asked if he would consider living off site in a house/condo purchased by the parish nearby. After some discussion on what the renovation would entail, the timeframe of all the updates, and the overall cost, Fr. Peter along with the Transition Team decided that it might be more cost effective for Fr. Peter to begin working with a realtor. He was agreeable to having a house off campus. Some things to consider would be privacy, upkeep, HOA fees, etc. Fr. Peter said he would be in touch with the Archdiocese considering this matter and how to proceed

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next. There was discussion on what was to be done with the rectory - a possible suggestion was to contract to have it torn down.

Recommendation: The Transition Team supports an off site purchase for housing for Fr. Peter in lieu of renovating the current rectory.

New Business:

Donna Michael asked Fr. Peter if he would like for the Transition Team to continue meeting as a group. He said he thought this was a good idea. Members then discussed how often the group should meet: quarterly, monthly, or more frequently. The next meeting is set a month out to give Ron, Tom and the New Building Committee time to meet with Fr. Peter. The group can begin meeting more often, if needed. For now, the priority is to find Fr. Peter living accommodations close to the parish. He is ready to be in a permanent place of residence and get settled. The group will concentrate its efforts on the new building, completing the worship space, and moving all ministries away from the Hikes Lane Campus by December 31, 2019. The Moving Committee will meet soon and discuss the contingency plan in the event the office has to be moved prior to the new building being finished.

Recommendation: Fr. Peter will meet with the Archdiocese to discuss the parish taking out a small loan to begin the much needed work on the Goldsmith Lane Campus.

Closing:

Ron Hohmann suggested that we hold fundraisers like fish fries, to help defray the cost of projects such as the stained glass. This would be a community effort without a lot of work and planning efforts. This could also help bring parishioners together as well as feeling like they are contributing to the newness of the Goldsmith Lane Campus and parish overall. The group also suggested that a donation fund be set up for people who would like to contribute toward the stain glass for the church.

Donna reiterated the need of the hierarchy of the Transition team and asked subcommittees' liaisons to remind their members of how the process is to work - to follow the chain up for approval.

Upcoming Meeting:

- Saturday, August 17, 2019, 9:00 a.m. Place TBD
- If anyone has a need for transition team approval prior to next meeting, please email the committee.

Meeting Adjourned: 10:37 a.m.