

**St. John Paul II Parish
Transition Planning Meeting
8/17/19
Annex – 9:00 a.m.**

Attendance: Fr. Peter Do, Donna Michael, Anne Bainbridge, Timothy Buckley, Sharon Hibbs, Ron Hohmann, Drew Osting, John Ridenour, Patti Vance, Tom Wargel, Laurie Warren

Absent: Bob Goens, Elaine Hulsman

Opening: Donna Michael asked Fr. Peter to open the meeting with a prayer.

Prayer: Fr. Peter led us in prayer, "Come Holy Spirit, guide us and lead us in your ways," and then invited the team to say the Our Father.

Objective: Moving forward to build consensus within the parish.

Introduction: Donna Michael

Donna said this meeting was to determine how to place a better focus building consensus and propose changes to the structure of this committee. One immediate necessary change is that Jay Comstock is rolling off due to health reasons and we need to find a replacement for him as soon as possible. Anne Bainbridge suggested that we revisit the list of those who attended the very first meeting when the team was forming. Tim Buckley and Donna Michael will review the list for potential candidates and will make contact with that person.

New Business

Living Space for Pastor and Rectory: Due to the numerous inquiries concerning the rectory and Fr. Peter's living space a lengthy detail discussion followed as to what repairs are needed and what all they entail; etc.

Donna asked the Transition Team specifically if the cost to rebuild the rectory was becoming not an effective means of placing our funds in that option. The option to purchase a residence for the pastor was then brought up again. Tim said there has been a half-dozen different options discussed and in reality, it is Fr. Peter's choice. Tom Wargel pointed out that the cost of renovating, initially around \$75K, jumped to \$120K+ and that was before the termite damage, asbestos and mold were discovered; which would escalate the amount even higher. Tom presented some alternatives as to making changes to the rectory all of which were not ideal. In addition, Tom Wargel has taken on the task of general contractor to oversee bids and subcontractors, an enormous time consuming task as well. To turn this over to a professional would be an additional expense.

Tom also stated that the only furniture in the rectory that remains is the dining room table. All other furniture and belongings were not in good enough condition. These will need to be replaced. The bottom line is the rectory was in worse condition than we expected and since few were able to see it before this time it was an unknown condition. It simply is not a livable place.

With all this information given to Fr Peter and other members of the team, discussion again followed. Fr. Peter was asked to make the final decision since it is he not anyone else that requires a safe, healthy, livable residence.

Fr. Peter stated that he would like to look for a place, that it would be quicker and easier, if the rectory can not be renovated. His preference is a patio home or house; a 3 bed/2 bath with an open floor plan and garage. He will need to have Parish Council's approval and then submit it to

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Archbishop Kurtz for final approval. Discussion on where then left us concerning the rectory came up with demolition of the rectory, leave the existing garage and add two to three additional bays. This will be presented to Parish Council for approval.

To keep all parishioners apprised of what's going on it was recommended that time be taken in the near future at all masses to explain why these actions are being recommended.

Since Fr. Peter will be without so many furnishings and items needed for living, Laurie suggested an idea to help Fr. Peter's new residence: we should have a registry where people could purchase items on the list. The Transition Team was in unison that the parish will need to provide a brand new mattress and bed. Other furnishings could come from a house-warming party and registry. Everyone liked this idea.

Tom will wait until after the Parish Council meets next Wednesday to follow up with companies placing bids.

Recommendation: It is the consensus of the Transition Team that Fr. Peter prefers the purchase of a patio home or house instead of extensive expenditures and renovations to the current rectory remediation of asbestos, mold, termites and ongoing unknown repairs. The decision to purchase a residence is to provide Fr. Peter with a permanent place of residence soon within close proximity to church.

Further Recommendation: Take the rectory down, leave the existing bays and add three additional bays; one in front of the garage (where rectory was) and the rest at the other end. The anticipated cost is approximately \$65K.

Old Business

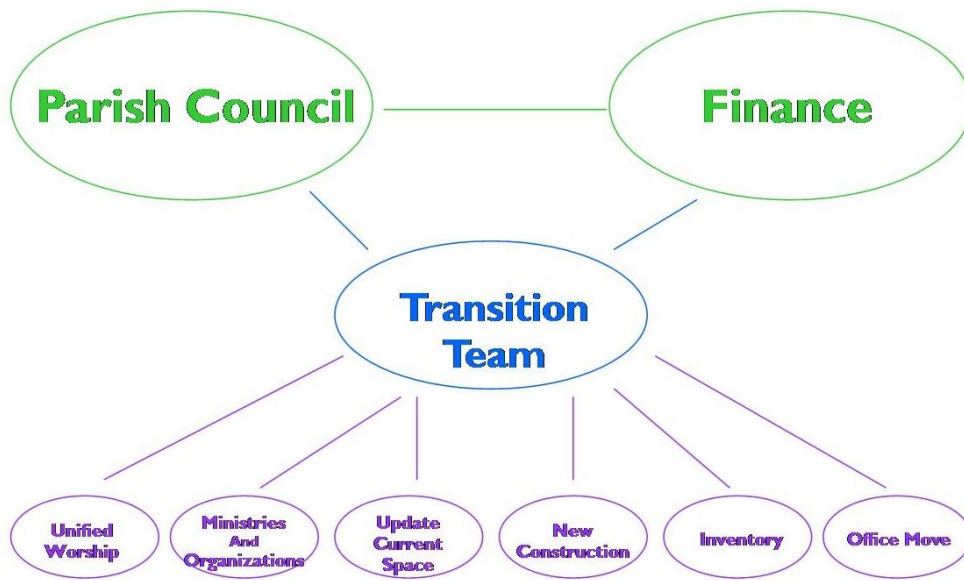
If parishioners wanted to read the full set of minutes, they have been available online through the website, www.stjpiiparish.com. For parishioners who do not have access to a computer, minutes could be sent/picked up by placing a phone call to the parish office requesting a copy. To save on bulletin space, the Transition Team will continue to use the "Highlighted" section in the bulletin and make full minutes available as before.

Confidentiality/Respect for Members: Fr. Peter Do

Fr. Peter asked for everyone to be respectful of other subcommittees' work by maintaining confidentiality among the group during decision-making processes. The Transition Team has been and will remain being transparent to parishioners as final decisions are made. Tim stated that Parish Council believes we have been very clear and transparent thus far. He further agreed that we should speak from the pulpit very soon after we have settled on Fr. Peter's living space and what will happen with the rectory/garage.

Hierarchy: Drew Osting

Drew Osting stated this might be an excellent opportunity to revisit the schematics of the Transition Team. Donna reiterated that the structure is set up so that subcommittees bring their ideas, plans, and quotes to the Transition Team. The Transition Team discusses such plans but does not make the final approval. Recommendations are fed up the chain to Parish Council/Finance for final approval, when ready. Drew presented the following diagram that was created at one of the earlier Transition Team Meetings:



Hierarchy:

Parish Council—Finance: Final Decision

Transition Team: Review Recommendations; Vote to Send to PC/Finance for Final Approval; Develop

Subcommittees: Gather Information; Make Suggestions; Present Quotes; Recommend to Transition Team

Subcommittee Reports

Office Move: Patti Vance (for Elaine Hulsman)

The office move subcommittee has met twice recently to discuss options for temporary office space. The general consensus of this group feels that moving back into the school in the Library wing where the St. Pius X Parish Offices were before is the most cost-effective and feasible option. Tim stated that modular units are not a probable solution. No decision has been made and the committee is not ready to present anything further at this time.

Inventories: Donna Michael (for Bob Goens)

Donna reported for Bob Goens that there has not been any interest in the 200+ school desks in storage. Donna asked Fr. Peter if he knows of any parishes outside the county that may be in need of desks. Fr. Peter will inquire and get back with Bob soon. Discussion ensued as to how long we would have once we turn over the property to the Archdiocese to remove any last-minute items. Fr. Peter reminded everyone that when we turn over the keys, we will no longer have access to the property. Therefore, we need to begin prioritizing what needs to be moved and begin this process so everything is off the property by December 31, 2019. The Team decided that Darlene Hoard will stop taking any rentals/scheduling events after November 30, 2019.

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Recommendation: Now that we only have one campus, Fr. Peter Do, Fr. Nick Brown, and Mrs. Conliffe (new principal) should revisit the covenant that includes St. Bartholomew Parish, St. John Paul II Parish, and the Academy.

Further Recommendation: After the pastors and principal review the existing covenant, Fr. Peter, Mrs. Conliffe, Donna Kenney (Frances Center Executive Director) and Drew Osting should meet to discuss the results.

Unified Worship Space: Anne Bainbridge

Anne presented a quick update that the painting planned for inside the church will be completed by Advent, 2019. However, the stained glass project and St. John Paul II statue will not be in place by Advent. The committee is prioritizing getting the painting finished. Tom assured the team that anytime work is done inside the building, at the end of the evening, everything is cleaned up, put away and ready for the next event. He said that way, if there is a funeral Mass, the church is ready.

Tom asked about the candle stands and if the committee wanted the two stands to be made into one so that it only had small candles. Anne referenced her subcommittee minutes from August 1, 2019: "Remove the current votive candle stands and replace them with one stand of smaller candles to be placed near the statue of Mary." Anne reiterated this is Fr. Peter's request and preference. No further discussion ensued.

Closing

Donna suggested that, moving forward, the Team begin focusing on one subcommittee at each meeting and keep other subcommittee reports to a minimum, unless something major is happening within that committee. The next meeting is scheduled for Saturday, September 7th at 9:00 a.m. Drew will be in charge of this meeting and lead the Transition Team in focusing on ministries and organizations.

Fr. Peter let the Transition Team know that on Sunday, October 27th, there will be only one Mass at 10:00 a.m. (that day only) and that perhaps a Pot Luck could follow. More details will be provided soon.

Upcoming Meetings:

- Saturday, September 7, 2019, 9:00 a.m. Place TBD
- Saturday, October 5, 2019, 9:00 a.m. Place TBD
- Saturday, November 2, 2019, 9:00 a.m. Place TBD
- If anyone has a need for transition team approval prior to the next meeting, please email the committee

Meeting Adjourned: 10:35 a.m.