

**Minutes of Parish Council Meeting  
St. John Paul II Parish  
January 22, 2020**

**In attendance: Fr. Peter Do (Pastor); Timothy Buckley (Chair); Bob Goens (Vice Chair) Kristi Short (Secretary); Kirstie Thorpe; Laura Tallent; Betty French; Chris Finzer; Chris Clements; Steve Gagel; Faye Johnson; Erin McGuire-Osting; Mary Ann Wheatley (Quorum of voting members present)**

Fr. Peter opened the meeting with a prayer.

Council reviewed the minutes of the 11/13/19 meeting and approved the minutes as corrected.

Council received written reports from the Francis Center, Formation Committee; JP II Academy; Worship Committee; and New Construction Committee. Council voted unanimously to approve and adopt committee reports as read.

Kirstie Thorpe reported on planning for the upcoming Lenten Fish Fries. There are some changes and additions to the menu. Papa Murphy's will now be supplying the pizza. There will also be an adjustment to the food orders since two weekends will fall over spring break. We need to separate out the beer sales, since those are subject to sales taxes. At the suggestion of Fr. Peter, the Council agreed that we should have limited dinner service on Good Friday, ending at 7 pm.

Laura Tallent wanted to report on the status of the Academy following the recent announcement that St. Leonard School will be closing. Although the Academy is facing enrollment and financial challenges, there are no plans to close. The Academy is beginning its Annual Fund Drive, and Laura asked all members of the Parish & Finance Councils to consider donating in some amount.

As a follow-up to his announcement in church in December, Fr. Peter reported that we have a signed contract for the sale of the Hikes Lane property. However, the sale is contingent on certain governmental approvals, so we are not publicly announcing the sale price. The parish will receive all the proceeds from the sale. However, the sales commissions will come out of the sale price. In addition, we will have to reimburse the Archdiocese for the funds they are advancing us. We will continue to have use of the office until the sale is completed. However, we will not have general use of the remaining portion of the property. We will need to conduct an inventory of the property to determine what items can be removed and sold. We do not know the terms of the contract whether fixtures can be removed, so for now, we have been asked not to remove any items affixed to the premises.

We are looking into the cost of removing the bell tower/carillon speakers and moving it to Goldsmith Lane

Tim reported that we have a signed contract with VBNA Architects to design the New Office & Meeting Building. Given the broad use of the new building, the Committee suggested that we refer to the project as the “Parish Life Center.” The Council voted unanimously to adopt the new name for the project, although the formal name for the building will be decided at a later date. VBNA is scheduling meetings with various stakeholders in the parish to obtain input on the design. Meetings will be held the weeks of January 27-31 and February 3-7 with: parish staff; Francis Center staff; Bereavement coordinators; event planners & schedulers; and the Parish & Finance Councils. Tim asked members of the Council what dates they would be available, and he will report back to the Committee.

Tim reported that the rectory project is moving forward, with demolition and re-building of the rectory to start sometime in the spring. The Committee has asked for an increase in the budget to \$225,000 to cover the anticipated amounts of the bids. Council unanimously agreed.

Mary Ann Wheatley brought up that the application for the gaming license is due and we do not have any firm plans for a picnic. The Picnic Committee has not met, and it is probably too late to arrange a picnic. The Council agreed that we need to put together a Fundraising Committee to figure out alternate fundraising events in lieu of a picnic. There was some question whether it is feasible or desirable to hold on to our usual picnic date for an alternate event. Chris Clements agreed to organize the committee and to develop dates for potential events by February 10.

Laura Tallent again raised the concern about the lack of communication and minutes from the Council. Prior minutes have been placed in a folder in the rear of church, but there has been some confusion about who they should go to and publication in the bulletin or on the website. The Council agreed that publication in the bulletin is not necessary, but we should take steps to see that they are placed on the website. Tim will follow up with Darlene to see that the minutes are sent to Darlene for publication, and we will try to announce that the minutes are available in church or upon request from the office.

Tim will circulate the schedule of members who are completing their terms this year. We will discuss the selection and appointment process at the next meeting.

Next Meeting Scheduled for Monday, February 24 at 6:30 pm in the school library.

Tim closed the meeting with a prayer.

APPROVED: 02/06/2020