

**Minutes of Parish Council Meeting  
St. John Paul II Parish  
February 24, 2020**

**In attendance: Fr. Peter Do (Pastor); Timothy Buckley (Chair); Bob Goens (Vice Chair); Laura Tallent; Betty French; Chris Finzer; Chris Clements; Steve Gagel; Faye Johnson; Erin McGuire-Osting; Mary Ann Wheatley (Staff); Frances Seaton (Staff). (Quorum of voting members present)**

Fr. Peter opened the meeting with a prayer.

Tim recognized Frances Seaton, our new youth minister, attending on behalf of the youth group.

Council approved the minutes of the 01/22/2020 meeting at the 02/06/2020 meeting with the Architect. Council recorded that approval at this meeting.

Council received written reports from the Formation Committee; CLOUT Justice Ministry; and JPPII Academy. Council voted unanimously to approve and adopt committee reports as read.

Transition Team Report. On the Parish Life Center project, Tim reported that the Architects completed their meetings to obtain input on the building design. Based on that input, the Architects have added a small meeting room and made some other adjustments. The Architects are still working on finishes. The final building plan should be complete on March 10. Drawings and plans will be ready for display by the weekend of March 14-15. The Building Team recommends that the plans be displayed in church for two weekends, with a presentation to the parish by VBNA Architects and the parish council on the weekend of March 29. Council unanimously approved this schedule. Council members will be available during display weekends to answer questions. Betty expressed concerns about the size of the main meeting room being big enough. In response, the Council noted that the cafeteria, library and community center provide the larger meeting areas needed. Betty also forwarded concerns about the transparency of the project development. Once the designs are complete and approved by the Archdiocese, we will need 3-5 months to get all permits needed to begin construction.

Tim also reported that the Rectory project is proceeding. Pending Archdiocesan approval, demolition of the current rectory will be spring-break week. Demolition will cost \$20,000 in addition to the construction cost of the new rectory. The existing garage will remain but will not be connected to the new rectory. We will need to build a new wall to enclose the garage on the west end. Fr. Peter reported that we received three (3) bids for the construction of the new rectory in the amounts of: \$273,000; \$260,000; and \$225,000 (by a parishioner at cost). Council unanimously approved recommending acceptance of the lowest bid.

Upon acceptance of the bid, construction is estimated to take six months. Tim will forward a suggestion that we include drawings of the design of the new rectory during the display period for the parish life center.

Bob raised an additional Transition issue concerning the items remaining on the Hikes Lane campus. We have made an inventory of everything and sent it to Bill Zoeller. However, we're not sure what to do with everything. The Council's discussion concluded that we need to formulate a plan to start moving items to central locations on the Hikes Lane campus. The focus should be to separate items into things that we want to keep and those we want to get rid of. We also want to make an announcement to committees and groups know that this process is beginning and that they should identify items which they want to keep. There was some discussion about hiring an outside auction company to help dispose of items we don't have a use for. Bob will start identifying what needs to be moved and sorted, and we should start planning to organize volunteers to move things by the end of April.

Additional matters raised about youth representative. Jared Tichy is now in college and no longer eligible to serve in that position. Frances will attend meetings on behalf of the youth group and bring a youth representative if possible. Several people have asked about the Parish Council Constitution & Bylaws. Mary Ann Wheatley will follow up to see about having a copy printed out for the council to use and publishing the full text on the parish website.

Chris C., Bob, and Erin set up a Fundraising Committee to set tentative dates for events which might replace our picnic. The Francis Center's Brewfest is scheduled for July 25. We are looking at having an Oktoberfest (with a capital prize raffle) on September 19; and perhaps some kind of Fall Festival in October. The latter date may be in conjunction with the school's fall festival as well. Mary Ann has sent in these tentative dates on our gaming application, but we may need to change things as these projects develop. Tim thanked Chris C., Bob and Erin for their work on this project.

Tim noted that we have four members who are completing terms this year. Tim, Kristi, and Kirstie are selected members, and Laura is an appointed representative of the School Board. (We also need a new appointed youth representative.) Under our bylaws, the announcement for nominations should take place in early April, but that conflicts with Palm Sunday and Easter this year. Tim suggested that we open nominations on the weekend of April 18-19 and close nominations on Sunday May 3 (Derby weekend). Selection Sunday will be held on May 17, with new members welcomed at the June meeting and taking office at the August meeting. Council unanimously approved these dates. Council suggested that Tim make the announcement to open nominations, and Tim agreed.

Council also suggested that we review the bylaws to make sure the number of members and representatives are appropriate.

Fr. Peter announced that Cardinal Timothy Dolan of New York will be attending the Catholic Education Foundation Dinner, and he will be visiting JPII Academy on March 18.

Next Meeting Scheduled for Wednesday, March 25 at 6:30 pm in the School Library.

Tim closed the meeting with the Lord's Prayer.

APPROVED: